

Final Budget

Sublette County Weed and Pest Control District	
Budget Hearing Information	
12 South Bench Box 729	Location: Office 12 South Bench
Pinedale, WY 82941	Date: 7/8/2021
307-367-4728	Time: noon
Sublette County	Budget Prepared by: Julie Kraft

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The SCWP overall budget is stable based on ongoing projects and contracts. SCWP with our partners will have a busy summer completing weed treatments in local fires areas, many road contracts and treating cheatgrass. We adjusted our field wages, chemical budgets and broke out the cheatgrass category, so those changes are reflected in our budget to more easily track that large project. Due to covid 19, it is difficult to estimate the change in interest.

S-B RESERVE DESCRIPTION

n/a

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Chad Hayward	1/1/25	<input checked="" type="checkbox"/> Yes
Pam Chrisman	1/1/23	
Suzy Michnevich	1/1/25	
Peter Guernsey	1/1/23	
Jennifer Rees	1/1/25	

If Yes, enter

Address of office: 12 South Bench Rd

City, State, Zip: Pinedale, WY 82941

Phone Number: 307-367-4728

Hours Open: 8:00 am to 4:00 pm

Where are the minutes of your board meeting available for public review?

In office 12 South Bench Rd

How and where are the notices of meeting posted for the public?

At sublettecountyweed.com and in the Sublette Examiner newspaper

Where are the public meetings held?

In office 12 South Bench Rd

FINAL BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$1,471,579	\$3,235,042	\$2,339,872	\$2,339,822
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$8,069,534	\$8,719,689	\$8,069,411	\$8,061,218
S-5	Amount requested from County Commissioners	\$1,393,097	\$540,000	\$775,666	\$728,392
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-7	Operating Revenues	\$54,119	\$35,000	\$161,989	\$161,989
S-8	Tax levy (From the County Treasurer)	\$1,393,097	\$540,000	\$775,666	\$728,392
S-9	Government Support	\$457,687	\$925,904	\$993,837	\$993,837
S-10	Grants	\$94,510	\$1,145,645	\$487,043	\$487,043
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$98,553	\$101,570	\$57,570	\$57,570
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$2,097,966	\$2,748,119	\$2,476,105	\$2,428,831

Sublette County Weed and Pest Control District
FY 7/1/21-6/30/22

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-15	Capital Outlay	\$44,921	\$100,000	\$100,000	\$100,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$364,128	\$397,692	\$397,722	\$397,672
S-18	Operations	\$802,883	\$2,370,200	\$1,474,000	\$1,474,000
S-19	Indirect Costs	\$259,647	\$367,150	\$368,150	\$368,150
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$1,471,579	\$3,235,042	\$2,339,872	\$2,339,822

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$5,971,568	\$5,971,570	\$5,593,306	\$5,632,387

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Julie Kraft
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7/8/2021

DISTRICT ADDRESS: 12 South Bench Box 729
Pinedale, WY 82941

PREPARED BY: Julie Kraft

DISTRICT PHONE: 307-367-4728

Final Budget

Sublette County Weed and Pest Control District

FYE 6/30/2022

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$1,393,097	\$540,000	\$775,666	\$728,392
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211	\$406,532	\$681,470	\$852,100	\$852,100
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify) JIO, PAPO, SCCD	4237	\$51,155	\$244,434	\$141,737	\$141,737
R-2.5 Total Government Support		\$457,687	\$925,904	\$993,837	\$993,837
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$54,119	\$35,000	\$161,989	\$161,989
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$54,119	\$35,000	\$161,989	\$161,989
R-4 Grants					
R-4.1 Direct Federal Grants	4201	\$94,510	\$814,145	\$430,043	\$430,043
R-4.2 Federal Grants thru State Agencies	4201		\$331,500	\$57,000	\$57,000
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$94,510	\$1,145,645	\$487,043	\$487,043
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$90,057	\$94,000	\$50,000	\$50,000
R-5.2 Other: Specify _____	4500				
R-5.3 Other: See Additional _____		\$8,496	\$7,570	\$7,570	\$7,570
R-5.4 Total Miscellaneous		\$98,553	\$101,570	\$57,570	\$57,570
R-5.5 Total Forecasted Revenue		\$704,869	\$2,208,119	\$1,700,439	\$1,700,439
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify): _____					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Final Budget

Sublette County Weed and Pest Control District

FYE 6/30/2022

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201	\$44,921	\$100,000	\$100,000	\$100,000
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 _____	6200				
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$44,921	\$100,000	\$100,000	\$100,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-2 Personnel Services					
E-2.1 Administrator	7002	\$73,877	\$74,616	\$74,616	\$74,616
E-2.2 Secretary	7003	\$58,052	\$61,650	\$61,650	\$61,650
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 Assistant Supervisor	7005	\$63,687	\$64,326	\$64,356	\$64,356
E-2.6 Data Program Manager	7005	\$53,333	\$55,550	\$55,550	\$55,550
E-2.7 _____ see additional details		\$53,333	\$55,550	\$55,550	\$55,500
E-3 Board Expenses					
E-3.1 Travel	7011	\$11,999	\$19,000	\$19,000	\$19,000
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021				
E-4.2 Accounting/Auditing	7022	\$12,000	\$14,000	\$14,000	\$14,000
E-4.3 Other (Specify)					
E-4.4 _____	7023				
E-4.5 _____	7023				
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$10,822	\$14,000	\$14,000	\$14,000
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033	\$21,883	\$35,000	\$35,000	\$35,000
E-5.4 Registrations	7034	\$5,142	\$4,000	\$4,000	\$4,000
E-5.5 Other (Specify)					
E-5.6 _____	7035				
E-5.7 _____	7035				
E-5.8 _____					
E-6 TOTAL ADMINISTRATION		\$364,128	\$397,692	\$397,722	\$397,672

Final Budget

Sublette County Weed and Pest Control District

FYE 6/30/2022

OPERATIONS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$452,464	\$256,200	\$210,000	\$210,000
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage	\$17,056	\$20,000	\$20,000	\$20,000
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Repairs and Equipment	\$12,591	\$25,000	\$25,000	\$25,000
E-9.2	GIS and Mapping	\$700	\$3,000	\$3,000	\$3,000
E-9.3	_____				
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Biocontrol	\$35,000	\$45,000	\$45,000	\$45,000
E-10.2	Chemical	\$241,176	\$65,000	\$65,000	\$65,000
E-10.3	Cost Share Labor	\$481	\$75,000	\$25,000	\$25,000
E-10.4	Special Projects	\$8,216	\$38,000	\$38,000	\$38,000
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Cheatgrass Project	\$0	\$1,800,000	\$1,000,000	\$1,000,000
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Postage	\$906	\$1,000	\$1,000	\$1,000
E-12.2	Utilities	\$19,341	\$22,000	\$22,000	\$22,000
E-12.3	Fuel	\$14,952	\$20,000	\$20,000	\$20,000
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$802,883	\$2,370,200	\$1,474,000	\$1,474,000

Final Budget

Sublette County Weed and Pest Control District

FYE 6/30/2022

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-14 Insurance					
E-14.1 Liability	7502				
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Bond	7505	\$250	\$300	\$300	\$300
E-14.6	7505				
E-14.7					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511	\$41,560	\$55,000	\$55,000	\$55,000
E-15.2 Workers Compensation	7512	\$8,597	\$15,000	\$15,000	\$15,000
E-15.3 Unemployment Taxes	7513	\$557	\$5,000	\$5,000	\$5,000
E-15.4 Retirement	7514	\$53,262	\$57,000	\$58,000	\$58,000
E-15.5 Health Insurance	7515	\$68,416	\$110,000	\$110,000	\$110,000
E-15.6 Other (Specify)					
E-15.7 Health Reserve Account	7516	\$1,936	\$25,600	\$25,600	\$25,600
E-15.8 Sales Tax	7516	\$1,119	\$3,000	\$3,000	\$3,000
E-15.9 see additional details					
		\$83,950	\$96,250	\$96,250	\$96,250
E-17 TOTAL INDIRECT COSTS		\$259,647	\$367,150	\$368,150	\$368,150

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

Sublette County Weed and Pest Control District

FYE 6/30/2022

NAME OF DISTRICT/BOARD

GENERAL FUNDS				
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			End of Year	Beginning	Beginning	Final Approval
			2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts				
C-1.1	General Fund Checking	1010	\$633,166	\$633,167	\$92,909	\$131,616
C-1.2	Savings and Investments	1040	\$2,781,311	\$2,781,312	\$5,500,397	\$5,500,771
C-1.3	General Fund CD Balance	1050	\$2,557,091	\$2,557,091		
C-1.4	All Other Funds	1020	\$0	\$0		
C-1.5	Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$5,971,568	\$5,971,570	\$5,593,306	\$5,632,387

			2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-2	General Fund Reductions:	2010				
C-2.1	a. Unpaid bills at FYE					
C-2.2	b. Reserves		\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$5,971,568	\$5,971,570	\$5,593,306	\$5,632,387

	DOA Chart of Accounts			
SINKING & DEBT SERVICE FUNDS	1070			

			2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-3	Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>					
C-3.3	Amount to be added to the reserve					
C-3.4	<i>Date of Reserve Approval in Minutes:</i>					
C-3.5	SUB-TOTAL		\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent					
C-3.7	a. _____					
C-3.8	b. _____					
C-3.9	c. _____					
C-3.10	<i>Date of Reserve Approval in Minutes:</i>					
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)		\$0	\$0	\$0	\$0
C-3.12	Balance to be retained		\$0	\$0	\$0	\$0

RESERVES	1090			
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			2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-4	Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-4.1	Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>					
C-4.3	Amount to be added to the reserve					
C-4.4	<i>Date of Reserve Approval in Minutes:</i>					
C-4.5	SUB-TOTAL		\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent					
C-4.7	a. _____					
C-4.8	b. _____					
C-4.9	c. _____					
C-4.10	<i>Date of Reserve Approval in Minutes:</i>					
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)		\$0	\$0	\$0	\$0
C-4.12	Balance to be retained		\$0	\$0	\$0	\$0

BOND FUNDS	1060			
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			2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-5	Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-5.1	Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>					
C-5.3	Amount to be added to the reserve					
C-5.4	<i>Date of Reserve Approval in Minutes:</i>					
C-5.5	SUB-TOTAL		\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent					
C-5.7	<i>Date of Reserve Approval in Minutes:</i>					
C-5.8	Balance to be retained		\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT		\$0	\$0	\$0	\$0