

## Proposed Budget

Sublette County Rural Health Care District	
Budget Hearing Information	
PO Box 787 Big Piney, WY 83113 (307) 276-4451	<b>Location:</b> County Commissioners Rm, Pinedale, WY <b>Date:</b> 7/19/2017 <b>Time:</b> 6:00 PM
Sublette County	<b>Budget Prepared by:</b> Lorraine Gatzke

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

**2015-2016 Actuals:** The SCRHCD switched from a cash method of accounting on 7/1/16 to an accrual method. This means that 15/16 actuals were converted to an accrual basis via outside auditors. The 15/16 actual net came in under budget without the use of reserves that were included in the 15/16 budget. **2016-2017 Projections:** (R-1) Most of the tax levy funds in Sublette County come from mineral taxes. Because of the "bust" in natural gas prices, the levy decreased by approx 41%. The Marbleton/Big Piney Clinic closed after hours ER services which meant reduction in staff and supplies. The SCRHCD projects to come in under budget this fiscal yr but with a deficit net. Cash on hand will be used instead of reserves. (R-5.3) Other Income includes a charitable donation for a refurbished CT scanner which is also reflected in the capital outlay for medical equip (E-1.6). **Administrative Expenses:** With the change in the acting method, changes were made to be more reflective of acutal administrative costs, Clinical IT (E-2.7 & E-4.6) was moved into operations as this position and all exps associated with it are used for clinical support and electronic medical records; EHR (E-7.1 & E-11.5) The rental agreement with Sublette County for clinical & EMS buildings was moved to operations (E-11.5). All bldg costs associated with the Sublette County medical bldgs (bldg ins & taxes) were moved to operations (E-12.5)

Admin had a reduction in staff (E-2.7), moving a FT employee into a PT mrktg position and moving Clinical IT to operations. The SCRHCD has been in the process of gaining approval for a Critical Access Hospital (CAH). Recruitment/Mrktg (E-5.6) reflects additional mrktg expenses to provide public awareness and transparency. **Operations Expenses:** With the addition of a new EHR system, there were set-up costs and a new service agreement. (E-11.5). The WRS completed an audit of staff accounts and found that 8 providers had contributed more than the allowable IRS cap. Those funds were reimbursed during this fiscal year (E-15.4) **2017-2018 Budget:** The tax funding for Sublette County is estimated to decrease this budget year by approx 20% (R-1). Operational revenues will remain similar (R-3.1). The SCRHCD is still pushing the construction of a CAH to allow for cost reimbursement from Medicare and allow the ability to bill as a hospital rather than a doctor's office visit for ER & ancillary services. There is a possibility that reserve funds will have to be used. This is why we are working diligently toward the CAH and better reimbursement. (R-5.2) Visiting provider rental charges were restructured based on sq ft & rental housing is being used for locum providers. (R-5.3) No new charitable contributions are budgeted. (E-1.7) Capital Outlay includes hospital design & development costs as well as a new ambulance chasis. **Administrative Expenses:**(E-4.5) Service contracts include a \$50,000 contingency for unknown costs for CAH development.(E-5.6) Recruitment/Mrktg includes CAH public relations & Health Care Administrator recruitment. **Operations Expenses:** New medical provider hires come with the incentive costs (E-7.1). (E-8.2) Staff are utilized at all facilities so additional staff travel is required. (E-9) Supplies costs have increased. (E-10.2) New staff required certifications and ongoing staff education increases. (E-11.4) EHR service contract costs were moved out of computer services and into the general service agreements. (E-12.4) Additional PT EMS have been hired and require uniforms.(E-12.5) Bldgs & ambulances are aging and require more maintenance each year. (E-12.5) New staff moving costs are included here.

**S-B RESERVE DESCRIPTION**

All reserve accounts are unrestricted accounts with WYO-Star. C3.3, C4.3, C5.3 Amts added to reserve are all reinvested interest earned. No additional contributions have been added. The Equipment Reserve account is for capital outlay, the Maintenance Account is for major repairs or replacements, and the Reserve account is for emergency expenditures or to balance the budget when needed. Because of the loss in tax levy, the SCRHCD will be using \$2,723,168 of reserve funds and/or cash on hand.

**S-C**

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week? <input checked="" type="checkbox"/> Yes
Laura Clark	11/30/18	<b>If Yes, enter</b> Address of office: 103 W. 3rd Street City, State, Zip: Marbleton, WY 83113 Phone Number: (307) 276-4451 Hours Open: 8 am-5 pm Monday-Friday
Scott Scherbel	11/30/18	
Charles Bacheller	11/30/18	
Kathryn Anderson	11/30/20	
Wendy Boman	11/30/20	

Where are the minutes of your board meeting available for public review?  
 On our website: [www.sublettehealthcare.com](http://www.sublettehealthcare.com) or in Administrative office in the Marbleton/Big Piney Clinic, Marbleton, WY

How and where are the notices of meeting posted for the public?  
 On District website & Pinedale Online on the doors to the clinics, Annual listing of regular mtgs published in paper once a year. On Sublette County

Where are the public meetings held?  
 Either the County Commissioners Room in Pinedale or the Marbleton Town Hall in Marbleton; they rotate each month

## PROPOSED BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-1	<b>Total Budgeted Expenditures</b>	\$10,635,620	\$8,809,514	\$10,074,778	\$10,074,778
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$26,994	\$49,691	\$44,510	\$44,510
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$17,031,252	\$13,335,496	\$10,601,590	\$10,601,590
S-5	<i>Amount requested from County Commissioners</i>	\$7,730,056	\$4,533,362	\$3,626,690	\$3,626,690
S-6	<b>Additional Funding Needed :</b>			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-7	<b>Operating Revenues</b>	\$3,178,367	\$3,234,222	\$3,238,300	\$3,238,300
S-8	<b>Tax levy (From the County Treasurer)</b>	\$7,730,056	\$4,533,362	\$3,626,690	\$3,626,690
S-9	<b>Government Support</b>	\$0	\$0	\$0	\$0
S-10	<b>Grants</b>	\$2,500	\$3,000	\$2,000	\$2,000
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$400,249	\$262,812	\$114,600	\$114,600
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	\$11,311,172	\$8,033,396	\$6,981,590	\$6,981,590
FY 7/1/17-6/30/18		Sublette County Rural Health Care District			

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$128,606	\$220,305	\$529,713	\$529,713
S-16	<b>Interest and Fees On Debt</b>	\$20,091	\$18,044	\$19,850	\$19,850
S-17	<b>Administration</b>	\$1,092,184	\$848,386	\$916,250	\$916,250
S-18	<b>Operations</b>	\$6,826,196	\$5,805,960	\$6,493,535	\$6,493,535
S-19	<b>Indirect Costs</b>	\$2,568,542	\$1,916,819	\$2,115,430	\$2,115,430

S-20	<b>Total Expenditures</b>	\$10,635,620	\$8,809,514	\$10,074,778	\$10,074,778
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DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$5,720,080	\$5,302,100	\$3,620,000	\$3,620,000

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Depreciation Reserve	\$455,204	\$456,772	\$459,659	\$459,659
S-25	b. Other Reserve	\$550,364	\$552,260	\$555,750	\$555,750
S-26	c. Emergency Reserve (Cash)	\$6,829,866	\$6,853,396	\$6,896,710	\$6,896,710
	<b>Total Reserves (a+b+c)</b>	\$7,835,435	\$7,862,428	\$7,912,119	\$7,912,119
S-27	<b>Amount to be added</b>				
S-28	a. Depreciation Reserve	\$1,568	\$2,887	\$2,603	\$2,603
S-29	b. Other Reserve	\$1,896	\$3,490	\$3,147	\$3,147
S-30	c. Emergency Reserve (Cash)	\$23,529	\$43,314	\$38,760	\$38,760
	<b>Total to be added (a+b+c)</b>	\$26,994	\$49,691	\$44,510	\$44,510
S-31	<b>Subtotal</b>	\$7,862,428	\$7,912,119	\$7,956,629	\$7,956,629
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$7,862,428	\$7,912,119	\$7,956,629	\$7,956,629

*End of Summary*

\_\_\_\_\_ Date adopted by Special District \_\_\_\_\_  
*Budget Officer / District Official (if not same as "Submitted by")*

**DISTRICT ADDRESS:** PO Box 787  
Big Piney, WY 83113

**DISTRICT PHONE:** (307) 276-4451

**PREPARED BY:** Lorraine Gatzke

# Proposed Budget

Sublette County Rural Health Care District

FYE 6/30/2018

**NAME OF DISTRICT/BOARD** \_\_\_\_\_

<b>PROPERTY TAXES AND ASSESSMENTS</b>
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		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	<b>Tax Levy (From the County Treasurer)</b>	\$7,730,056	\$4,533,362	\$3,626,690	\$3,626,690
R-1.2	Other County Support				

<b>FORECASTED REVENUE</b>
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		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) _____				
R-2.5	<b>Total Government Support</b>	\$0	\$0	\$0	\$0
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges	\$3,178,367	\$3,234,222	\$3,238,300	\$3,238,300
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$3,178,367	\$3,234,222	\$3,238,300	\$3,238,300
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$2,500	\$3,000	\$2,000	\$2,000
R-4.4	<b>Total Grants</b>	\$2,500	\$3,000	\$2,000	\$2,000
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$57,310	\$65,000	\$55,000	\$55,000
R-5.2	Other: Specify _____ Rental Income	\$60,229	\$44,700	\$39,500	\$39,500
R-5.3	Other: See Additional _____	\$282,710	\$153,112	\$20,100	\$20,100
R-5.4	<b>Total Miscellaneous</b>	\$400,249	\$262,812	\$114,600	\$114,600
R-5.5	<b>Total Forecasted Revenue</b>	\$3,581,116	\$3,500,034	\$3,354,900	\$3,354,900
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Proposed Budget

Sublette County Rural Health Care District

FYE 6/30/2018

**NAME OF DISTRICT/BOARD**

## CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment	\$1,209	\$0	\$21,000	\$21,000
E-1.4	Other (Specify)				
E-1.5	Computer Equip	\$118,584	\$3,900	\$57,150	\$57,150
E-1.6	Medical Equip	\$8,813	\$209,905	\$86,563	\$86,563
E-1.7	see additional details		\$6,500	\$365,000	\$365,000
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$128,606</b>	<b>\$220,305</b>	<b>\$529,713</b>	<b>\$529,713</b>

## ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	\$140,000	\$147,000	\$140,000	\$140,000
E-2.2	Secretary				
E-2.3	Clerical	\$50,111	\$60,768	\$50,893	\$50,893
E-2.4	Other (Specify)				
E-2.5	Finance Director	\$156,560	\$147,000	\$140,000	\$140,000
E-2.6	Billing Department	\$257,117	\$263,487	\$275,481	\$275,481
E-2.7	see additional details	\$99,447	\$18,295	\$21,152	\$21,152
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage	\$0	\$0	\$500	\$500
E-3.3	Other (Specify)				
E-3.4	Education	\$0	\$2,000	\$2,000	\$2,000
E-3.5					
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$35,774	\$45,000	\$30,000	\$30,000
E-4.2	Accounting/Auditing	\$52,576	\$35,000	\$50,000	\$50,000
E-4.3	Other (Specify)				
E-4.4	Architectural & Design Fe	\$7,500	\$0	\$0	
E-4.5	Service Contracts	\$88,457	\$58,999	\$101,500	\$101,500
E-4.6	see additional details	\$149,697			
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$4,742	\$6,205	\$6,800	\$6,800
E-5.2	Office equipment, rent & repair	\$5,954	\$550	\$1,600	\$1,600
E-5.3	Education	\$10,280	\$14,894	\$19,700	\$19,700
E-5.4	Registrations	\$3,543	\$6,088	\$3,600	\$3,600
E-5.5	Other (Specify)				
E-5.6	Recruitment/Marketing	\$19,966	\$36,400	\$67,524	\$67,524
E-5.7	Mileage	\$10,462	\$6,700	\$5,500	\$5,500
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	<b>\$1,092,184</b>	<b>\$848,386</b>	<b>\$916,250</b>	<b>\$916,250</b>

# Proposed Budget

Sublette County Rural Health Care District

FYE 6/30/2018

<b>OPERATIONS BUDGET</b>					
		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	\$5,103,103	\$4,011,437	\$4,717,728	\$4,717,728
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	Locum Tenes Services	\$338,936	\$190,380	\$120,980	\$120,980
E-7.5					
E-7.6					
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	\$8,958	\$13,415	\$23,550	\$23,550
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Medical Supplies	\$382,846	\$319,850	\$351,250	\$351,250
E-9.2	Office Supplies	\$23,415	\$19,909	\$27,350	\$27,350
E-9.3	Office/Medical Equip	\$47,528	\$54,547	\$65,650	\$65,650
E-9.4	Maint/Houskpg Supplies	\$20,079	\$13,500	\$21,050	\$21,050
E-9.5					
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Grant Program Services	\$4,960	\$2,334	\$2,000	\$2,000
E-10.2	Education	\$51,760	\$50,894	\$76,575	\$76,575
E-10.3	Registrations	\$26,863	\$20,819	\$25,599	\$25,599
E-10.4					
E-10.5					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	Pharmacy	\$10,319	\$8,225	\$10,300	\$10,300
E-11.2	Laboratory	\$3,664	\$1,000	\$1,000	\$1,000
E-11.3	Physicist	\$7,727	\$0	\$5,000	\$5,000
E-11.4	Service Agreements	\$238,993	\$255,014	\$319,238	\$319,238
E-11.5	see additional details	\$103,000	\$350,967	\$273,000	\$273,000
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Biowaste Disposal	\$70,837	\$84,325	\$80,000	\$80,000
E-12.2	Utilities	\$241,260	\$277,925	\$240,700	\$240,700
E-12.3	Recruitment/Marketing	\$53,350	\$53,500	\$1,525	\$1,525
E-12.4	EMS Uniforms/Meals	\$3,746	\$5,150	\$8,000	\$8,000
E-12.5	see additional details	\$84,851	\$72,769	\$123,040	\$123,040
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$6,826,196</b>	<b>\$5,805,960</b>	<b>\$6,493,535</b>	<b>\$6,493,535</b>

# Proposed Budget

Sublette County Rural Health Care District

FYE 6/30/2018

## INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$118,989	\$125,040	\$89,926	\$89,926
E-14.2	Buildings and vehicles		\$6,628	\$5,673	\$6,200	\$6,200
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Surety Bonds</u>		\$250	\$220	\$250	\$250
E-14.6						
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$400,965	\$306,582	\$376,564	\$376,564
E-15.2	Workers Compensation		\$94,195	\$60,783	\$72,201	\$72,201
E-15.3	Unemployment Taxes		\$14,210	\$3,302	\$12,306	\$12,306
E-15.4	Retirement		\$449,546	\$259,885	\$421,989	\$421,989
E-15.5	Health Insurance		\$241,537	\$169,842	\$216,074	\$216,074
E-15.6	Other (Specify)					
E-15.7	<u>Life Insurance</u>		\$33,557	\$31,507	\$31,420	\$31,420
E-15.8	<u>Health Claims</u>		\$842,772	\$585,985	\$518,500	\$518,500
E-15.9						
<b>E-16</b>	<b>Depreciation Expenses</b>		\$365,892	\$368,000	\$370,000	\$370,000
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$2,568,542</b>	<b>\$1,916,819</b>	<b>\$2,115,430</b>	<b>\$2,115,430</b>

## DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal					
D-1.2	Interest		\$1,195	-\$256	\$0	
D-1.3	Fees		\$18,896	\$18,300	\$19,850	\$19,850
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$20,091</b>	<b>\$18,044</b>	<b>\$19,850</b>	<b>\$19,850</b>

# Proposed Budget

Sublette County Rural Health Care District

FYE 6/30/2018

NAME OF DISTRICT/BOARD

## GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-1	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$4,099,358	\$3,700,000	\$2,000,000	\$2,000,000
C-1.2	Savings and Investments Account Balance	\$1,620,722	\$1,602,100	\$1,620,000	\$1,620,000
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$7,862,428	\$7,912,119	\$7,956,629	\$7,956,629
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$13,582,508</b>	<b>\$13,214,219</b>	<b>\$11,576,629</b>	<b>\$11,576,629</b>
C-2	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE	\$522,213	\$376,500	\$400,000	\$400,000
C-2.2	b. Reserves	\$7,862,428	\$7,912,119	\$7,956,629	\$7,956,629
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$8,384,641</b>	<b>\$8,288,619</b>	<b>\$8,356,629</b>	<b>\$8,356,629</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$5,197,867</b>	<b>\$4,925,600</b>	<b>\$3,220,000</b>	<b>\$3,220,000</b>

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-3	<b>Beginning Balance in Reserve Account (end of previous year)</b>	\$455,204	\$456,772	\$459,659	\$459,659
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve	\$1,568	\$2,887	\$2,603	\$2,603
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$456,772</b>	<b>\$459,659</b>	<b>\$462,262</b>	<b>\$462,262</b>
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained in Depreciation Reserve Account	\$456,772	\$459,659	\$462,262	\$462,262

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-4	<b>Beginning Balance in Reserve Account (end of previous year)</b>	\$550,364	\$552,260	\$555,750	\$555,750
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve	\$1,896	\$3,490	\$3,147	\$3,147
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$552,260</b>	<b>\$555,750</b>	<b>\$558,897</b>	<b>\$558,897</b>
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained in Other Reserve Account	\$552,260	\$555,750	\$558,897	\$558,897

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-5	<b>Beginning Balance in Reserve Account (end of previous year)</b>	\$6,829,866	\$6,853,396	\$6,896,710	\$6,896,710
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve	\$23,529	\$43,314	\$38,760	\$38,760
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$6,853,396</b>	<b>\$6,896,710</b>	<b>\$6,935,470</b>	<b>\$6,935,470</b>
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$6,853,396	\$6,896,710	\$6,935,470	\$6,935,470
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>