

Sublette County
OFFICE OF COUNTY ASSESSOR
 assessor@sublettewyo.com

P.O. BOX 2057, Pinedale, WY 82941

307- 367-4374 or 307-276-3827

INSTRUCTIONS FOR COMPLETING AFFIDAVIT FOR AGRICULTURAL LAND CLASSIFICATION

In order to receive agricultural land classification for the 2023 Assessment Year, an affidavit with BOTH SIDES completed is due by March 1, 2023. Incomplete affidavits will NOT qualify so make sure you provide information for all appropriate areas.

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Section 1:

- a) Initial this statement if it is true that your land is used and employed for an agricultural operation.
- b) Initial this statement if you agree that the PRIMARY use of your land is to produce crops, harvest timber or graze livestock.
- c) Check ☒ all ways your land is used as an agricultural operation AND provide your ESTIMATED numbers for tax year – 2023 – for each use that you check. If you are leasing your land, you will need to contact your lessee to get the information necessary to complete this section.

Section 2: Initial this statement if it true that your land is NOT part of a platted subdivision. If your land is part of a Large Tract Development, that is NOT considered “platted.”

Section 3: Initial which statement, A or B is true.

- A) Initial A if it is true that you do NOT lease your land AND you make \$500 or more annually from the marketing and sale of agricultural products (hay or livestock) by your agricultural operation
 - Check ☒ the box “*I use my equipment.*” if you use your own equipment. If this is true, you must declare any equipment used to run your agricultural operation on Form ATD25 and pay taxes on that equipment.
 - Check ☒ the box “*The person below hays my pasture(s).*” if you contract out your haying. Provide the name, phone number and mailing address of the person who hays your pasture(s).
 - Check ☒ the box “*I use the equipment of the person below.*” if you borrow someone else’s equipment to hay your pastures. Provide the name, phone number and mailing address of the owner of the equipment.
- B) Initial B if it is true that you lease your land and you have confirmed that your lessee makes \$1000 or more annually from the marketing and sale of agricultural products by the lessee’s agricultural operation. *You will need to contact your lessee to confirm this and to gather information needed to complete Section 4. **The amount you charge for leasing your land does NOT qualify your land for agricultural land classification.***
 - Provide the name, phone number and mailing address of your lessee(s) and the number of acres leased by each lessee. If you have more than two lessees, provide this information on the lines on page 2. If you lease to more than one lessee, the number of acres that you are leasing should total the number of acres you are applying for agricultural land classification.

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Section 4: Initial this statement if it is true that your land has been and will be used consistent with the land’s size, location

and capability to produce as an agricultural operation and provide numbers to prove that in 2022 your land met the minimum gross sales requirement. If you leased your land, you will need to contact your lessee to gather the information needed to complete this section. You or your lessee may be required to provide a receipt of 2022 sales(s) of hay and/or livestock.

- a) If your land produced hay in 2022, provide the number of tons, type of grass and number of acres harvested in 2022 from your land. If you leased your land or contracted with someone else to hay your land in 2022, you will need to contact that person for this information.
- b) Circle who sold the hay harvested from your land in 2022, you or your lessee/contractor. If you hayed your own land, provided the number of tons you sold from your land in 2022 to prove the requirement that in 2022 you derived gross revenues of not less than \$500 from the marketing and sale of hay by your agricultural operation. If you leased your land or contracted someone to hay your land, provide the number of tons your lessee sold from your land. You will need to contact your lessee/contractor for this information.
- c) If livestock grazed your land in 2022, provide the number of head, type of livestock and number of acres grazed in 2022. If you leased your land in 2022, you will need to contact your lessee for this information.
- d) Circle who sold the livestock, you or your lessee. If you did not lease your land in 2022, provide the number of livestock you sold in 2022 to prove that you derived gross revenues of not less than \$500 from the marketing and sale of livestock from your agricultural operation in 2022. If you lease your land, contact your lessee to obtain the number of head your lessee sold in 2022 to prove that your lessee derived gross revenues of not less than \$1000 in 2022 from the marketing and sale of livestock by the lessee’s agricultural operation. **If you lease to more than one party for different pastures, you must provide ALL this information for each lessee to prove that all the acreage you are applying for agricultural land classification meets all requirements.**

Section 5: If your land did NOT meet ALL 4 requirements in 2022 or you do not expect your land to meet ALL 4 requirements in 2023, check ☒ the appropriate reason, provide a detailed explanation and attach any necessary documentation, proof for your explanation and, if needed, a continuation of your explanation.

Sign, Date and Notarize: The Wyoming Department of Revenue Rules and Regulations page 10-10 state, “Any producer wishing to receive agricultural classification of his/her land shall provide the prescribed sworn affidavit, as well as supporting documentation, to the County Assessor.”

**IF YOU HAVE ANY QUESTIONS OR NEED ASSISTANCE IN COMPLETING THE AFFIDAVIT,
DO NOT HESITATE TO CONTACT OR STOP BY OUR OFFICE.**