

## Tip Top Search and Rescue Certifications and Qualifications

### MEMBERSHIP

#### Section 1:

Volunteers are solicited from the community and voted in by the Board of Directors.

#### Section 2:

##### Minimum Requirements:

- a) Be a resident of Sublette County, as per County statute
- b) Be a legal U.S. citizen
- c) Be a minimum of eighteen years of age
- d) Possess a valid Wyoming's driver's license
- e) Be in adequate physical condition for the duties assigned.
- f) Must pass a background investigation conducted by the SCSO.
- g) Must complete a confidential medical information form.

#### Section 3:

##### Application and Selection Procedures:

Selection will be based on attendance of three general member meetings with a 5 month period, completion of written application, an oral interview by the Board of Directors, and a background investigation check conducted by the Sublette County Sheriff's Office. Once an individual is accepted, they will have one year to meet all yearly minimum requirements.

#### Section 4:

There will be three categories of members: *Members*, *Associate Members*, and *Resources*. Only *Members* will have voting rights.

**ALL MEMBERS:** Anyone who is accepted as a member of Tip Top Search and Rescue by the Board of Directors must meet all the yearly minimum standard requirements as set forth by such board. Members must also adhere to all bylaws. Membership may at any time be terminated by direction of the Board of Directors.

To obtain/retain a membership status the following must be met:

- a) Maintain personal skills, equipment
- b) Operate in a professional manner at all times
- c) Meet all minimum requirements as adopted by Tip Top Search and Rescue
- d) Only perform those technical skills in which they are proficient
- e) Maintain, in good condition, all equipment issued by Tip Top Search and Rescue and return that equipment at the end of their operational membership or daily training/mission

**RESOURCE MEMBER:** Individuals not classified as an Associate Member or Member who possess skills or training necessary for a mission. Resources must be requested by TTSAR or SCSO in order to participate in SAR-related activities. Resources engaged in a search or rescue situation shall remain with and under

the direction of a TTSAR Member at all times unless specifically directed to do otherwise by the Incident Commander.

**ASSOCIATE MEMBER:** An Associate Member will be on probation for a minimum of one year from Board approval. This probationary period will provide the associate member an opportunity to complete all minimum requirements and complete a SAR 101 introduction provided by Tip Top as well as learn how Tip Top Search and Rescue operations are conducted. Associate members may also be Members who fail to meet the minimum standard requirements. These Associate members are not issued radios, gear, uniform, but may check out as needed for missions/trainings. The Board of Directors may interview a person at any time to fill an open Member position.

**MEMBER:** Members who meet all minimum requirements and retain an active status on the team. Members will be issued team uniform, radio, and radio harness. They will be paged out for all missions and they have the opportunity to respond to any missions in which they have qualifications/training. Members have the opportunity to work their way into Team Lead and Search Manager positions if they so choose. Any member not meeting minimum requirements will become an Associate upon a Board review.

#### Section 5:

##### Minimum Requirement Standards:

- a) Hold a current CPR/First Aid card, on file at SAR office.
- b) Maintain a 24 hour pack, ready at all times for missions and for inspection. These packs will be checked throughout the year as Team Leaders inspect them at the beginning of each season. Checklists to be kept on file.
- c) Current National Incident Management System (NIMS) Incident Command System (ICS) certification.  
IS-100.b (Introduction to the Incident Command System)  
IS-200.b (ICS for Single Resources and Initial Action Incidents)  
IS-700.a (National Incident Management System, An Introduction).  
These courses are offered online at the FEMA website  
<https://training.fema.gov/is/>
- d) General GPS, compass and map knowledge:
  - 1. Enter and find waypoint from given coordinates.
  - 2. Mark and name a waypoint and locate the waypoint.
  - 3. Demonstrate compass-to-map orientation.
- e) Demonstrate how to tie the following :
  - 1. Figure eight knot
  - 2. Figure eight on a bite knot
  - 3. Figure eight follow through
  - 4. In-line figure eight
  - 5. Butterfly know
  - 6. Double fisherman's knot
  - 7. Waterknot
  - 8. Various hauling systems

- f) Attend 50% of general trainings, and 50% relevant trainings.
- g) Attend 50% of monthly meetings.
- h) Only perform technical skills for which the member is proficient.
- i) Abide by all TTSAR Protocols and Bylaws.