OFFICIAL COUNTY COMMISSIONERS PROCEEDINGS
February 5, 2019
Chairman David Burnett called the meeting to order at 9:00 and led those present in the Pledge of Allegiance.
Present were Commissioner Vickrey, Commissioner Noble, Chairman David Burnett, Commissioner Bousman,
Commissioner Rawhouser, Don Kranedonk, Big Piney District Ranger (Forest Service), Billy Pape, Matt Gaffney,
Mike Jackson, Eric Sackett , Clerk Carrie Long, Assessor Jeness Saxton, Holly Daab, County Attorney Mike Crosson.
Chairman Burnett requested approval of the prior meeting minutes. Commissioner Vickrey pointed out a
typographic error in the wording of status rather than statue on page 1. Commission Rawhouser made a motion
to accept the minutes as corrected. Commissioner Bousman seconded the motion. Motion carried unanimously.
Chairman Burnett asked the Board to approve the agenda with the addition of two items: 1. Review requests for
quotations for Fire Apparatus & approve S.L.I.B. grant proposal for the Fire Apparatus. 2. Add discussion and
approval of Letter of Intent with Wood Environmental. Commissioner Noble moved to accept the agenda with
the additions. Commissioner Vickrey seconded the motion. Motion carried unanimously.
Chairman Burnett asked the Board to review accounts payable. Commissioner Bousman moved to accept the
accounts payable as presented by the Clerk. Commissioner Rawhouser seconded the motion. Motion carried
unanimously.

AMERICAN FAMILY LIFE ASSURANCE 4,690.46 GREAT-WEST TRUST COMPANY, LLC 10,455.00 / SUBLETTE COUNTY
PAYROLL ACCT. 357.75 JEFFERSON PILOT FINANCIAL INSURANCE 8,038.57 / 056-NCPERS WYOMING 256.00 NEW
YORK LIFE 1,593.92 / SUBLETTE COUNTY PAYROLL ACCT 351,740.42 SUBLETTE CO PAYROLL ACCT 51,036.83 /
VALIC 208.82 WYOMING CHILD SUPPORT 1,952.00 / WYOMING RETIREMENT SYSTEM 87,334.40 WYOMING
RETIREMENT SYSTEM 1,366.74 / WYOMING RETIREMENT SYSTEM 73,870.28 KARSON TURNER 96.08 / AMAZON
281.65 / AMERIGAS 32.88 / AMSTERDAM 495.95 ARROWHEAD FORENSICS 197.74 / ASPEN TRAVEL 850.00 / A TO
Z HARDWARE 6.99 AT&T 44.03 / MARYLISA BAXLEY 12.48 / BELVEAL'S SIGNS 288.00 BELVEAL'S BODY SHOP 199.00
/ TRAVIS BINGHAM 111.65 BOB BARKER COMPANY, INC. 2,905.22 / BOMGAARS 426.42 / JOEL E. BOUSMAN
1,009.04 BROWNELLS, INC. 479.92 / JAY BROWER 165.43 / BUCKY'S OUTDOOR, L.L.C. 72.51 CE BROOKS &
ASSOCIATES, P.C. 5,480.66 CONSOLIDATED ELECTRICAL DISTRIBUTOR 212.62 / CENTURYLINK 24,325.18
CENTURYLINK 2,511.34 / CHARM-TEX 236.66 / CIVIC PLUS 130.28 / CNA SURETY 50.00 CONRAD & BISCHOFF INC.
11,587.26 / CONTROL SOLUTIONS, INC. 137.00 COOPER, SHAD 250.40 / DARK HORSE TACTICAL 900.00 / DAVIS &
CANNON, LLP 575.00 DAVES ELECTRONICS 16,135.15 / DE LAGE LANDEN FINANCIAL 151.80 DEPARTMENT OF
HEALTH 293.98 / DEQ, AIR QUALITY DIVISION 100.00 / DIRECTV 130.24 DOMINION ENERGY 8,997.57 / ROBERT
DOYLE 4,260.00 / E & L MOTORS, INC. 37,018.00 EAGLE UNIFORM & SUPPLY CO. 119.41 / E.R. OFFICE EXPRESS
120.60 FASTENAL COMPANY 1,102.59 / F.B.MCFADDEN WHOLESALE 171.05 FIRE ENGINEERING COMPANY
5,167.00 / FREMONT MOTOR ROCK SPRINGS INC 12,520.76 GALLS, LLC 1,552.23 / WIL GAY 80.67 /
GLAXOSMITHKLINE PHARMACEUTICALS 8,970.00 STEVE HARRISON 208.62 / TOM HATCH 134.80 / HEALTH
COMMUNICATIONS INC. 998.00 HELEN HEGARDT 1,041.67 / HENRY SCHEIN INC. 231.66 HOLIDAY INN EXPRESS
HOTEL 188.00 / HONNEN EQUIPMENT CO. 3,288.87 KEITH HUGHES 210.95 / INTERMOUNTAIN RECORD CENTER
150.98 JACKSON HOLE LAW, PC 116.45 / J.D. POWER 480.00 JORGENSEN ASSOCIATES PC 1,127.25 / J. WILCOX
SALES COMPANY 3,510.30 KELLERSTRASS ENTERPRISES, INC 21,970.62 / KOESSEL, CHERYL D. 1,430.80 KOMATSU
EQUIPMENT 4,557.32 / KPIN 101.1 FM 509.00 / KENWORTH SALES COMPANY 31.76 LARRY H. MILLER 210.07 / LR
COMMUNICATIONS, INC. 59.00 / STEPHANIE LUND 35.34 M & M TRANSFER INC. 18,601.06 / ANDREW
MACKENZIE 171.83 MODERN PRINTING COMPANY 152.00 / MOOSELY MAILBOXES 2.28 / JASPER MUNNS 55.27
NATIONAL BUSINESS FURNITURE INC 1,439.36 / NATIONAL ASSOCATION OF FIRE 65.00 NATIONAL FIRE
PROTECTION 1,575.00 / NICHOLAS COUNTY SHERIFF OFFICE 25.00 NMS LABS 200.00 / NUTECH SPECIALTIES INC
849.23 / OFFICE ALLY 35.00 OFFICE DEPOT 33.80 / OFFICE OUTLET 118.93 / PACIFIC STEEL & RECYCLING 2,113.74
PUBLIC AGENCY TRAINING COUNCIL 850.00 / PEN-LINK, LTD 1,400.00 MIKE PETTY 193.94 / PETERBILT OF
WYOMING 4,438.14 PREVENTIVE HEALTH AND SAFETY 368.00 / PINEDALE NATURAL GAS CO. 15,373.35

PLAINSMAN PRINTING & SUPPLY 896.04 / POC NETWORK TECHNOLOGIES 36.00 PREVENT FIRE LLC 2,195.00 /
PREMIER SITE DEVELOPMENT, LLC 17,107.25 PROFORCE MARKETING, ING 813.72 / PROGUARD SPORTS, INC.
309.81 CHRIS WEBB 975.00 / QUILL CORPORATION 1,230.05 / MACK RAWHOUSER 872.61 WYOMING RANGE
MEDICAL PC 4,200.00 / RENDEZVOUS POINTE 14,566.00 RESPOND FIRST AID SYSTEMS 144.95 / RIDLEY'S FAMILY
MARKETS 112.66 ROCKY MOUNTAIN POWER 12,844.83 / ROBINSON STELTING WELCH LLC 501.50 ROCKY
MOUNTAIN YETI PINEDALE 119.90 / ROCK SPRINGS WINNELSON 578.11 SAFV TASK FORCE 7,480.19 / DAWN
SANCHEZ 179.64 / SANOFI PASTEUR 1,227.75 JENESS SAXTON 263.09 / SWEETWATER COUNTY DISTRICT BOARD
636.80 SCOTT, TRISHA 46.92 / SUBLETTE COUNTY PAYROLL ACCT 200,000.00 SUBLETTE COUNTY RURAL HEALTH
8,465.30 / SEMI SERVICE INC. 61,564.88 SHARON'S ALTERATIONS 12.00 / SUBLETTE COUNTY CONSERVATION
100,000.00 SPECIALIZED PATHOLOGY CONSULTANTS 1,275.00 / SUBLETTE CENTER 35,000.00 TACTICAL
GEAR.COM 287.85 / THOMSON REUTERS-WEST 242.50 THOMAS Y. PICKETT & CO., INC 24,000.00 / THE TIRE DEN,
INC. 3,207.02 THE MASTER'S TOUCH, LLC 1,518.52 / TOOLPUSHERS SUPPLY CO. 66.60 TOTAL DETAIL AUTO SHOP
150.00 / UNITA COUNTY CIRCUIT COURT 3.50 DEPARTMENT OF WORKFORCE SERV 454.29 / UNION TELEPHONE
384.65 UNIVERSITY OF WYOMING - CASPER 2,000.00 / VERIZON WIRELESS 140.40 WATTS STEAM STORE, INC.
109.76 / WEIDNER FIRE 3,774.58 WESTERN TIRE CHAIN 2,093.54 / WEX BANK 704.79 WYOMING FIRE CHIEFS'
ASSOCIATION 100.00 / WH SERVICES, LLC 2,482.40 WRANGLER CAFE 86.11 / WYOMING STATE FORESTRY
DIVISION 50,832.22 WYOMING MACHINERY COMPANY 7,030.82 / WYOMING GARAGE DOOR, LLC 190.00 WYO
LAW ENFORCEMENT ACADEMY 284.00 / WYOMING STATE FORESTRY - SHOP 225.08 WYOMING SIGNS, LLC 628.83
/ WYOMING RETIREMENT SYSTEM 1,155.00 XEROX CORPORATION 292.39

Chairman Burnett asked the Board to review payroll. Commissioner Vickrey moved to approve payroll of 1/31/19.
Commissioner Noble seconded the motion. Motion carried unanimously.

Chairman Burnett asked the Board to review a beer permit for Sage Brush Downs. Commissioner Rawhouser
made a motion to approve the permit. Commissioner Noble seconded. Motion carried unanimously.

The Board approved bonds on: – Kristy Gray (Town of Big Piney) and Tyler Bergien (Boulder Lake Ranch Road
Improvement).

Stephanie Lund with Public Health submitted two contract amendments to the board. She explained the first
amendment addressed that funds would be received from two different sources for the Public Health officer. The
second amendment involves The Emergency Preparedness program, with an additional $20,000 coming to
Sublette County. Commissioner Bousman made a motion to accept both Amendments as presented.
Commissioner Noble seconded. Motion carried unanimously.

County Assessor Jeness Saxton presented current Notice of Valuation Changes for signatures. She also explained
NOVCs to the Board.

Elaina Zempel from Wyoming Business Council updated the Board on the Enviremedial application. She explained
a new development has been identified that could change the numbers. She explained that Enviremedial is in the
process of negotiating the purchase of a metal building on just over 2 acres of land. The land is part of a 10 acre
parcel and a subdivision would need to be created if the whole 10 acres was not part of the purchase. The
Business Council has concern this process could cause a delay in the project as it has in other parts of the state.
Elaina explained additional time will be needed to negotiate with Enviremedial and the County specifically
regarding the 10 acre situation.
Chairman Burnett presented the Board with a contract with Forsgren and Associates for engineering services for 1
year. Commissioner Noble made a motion to accept the contract. Commissioner Vickrey seconded the motion.
Commissioner Bousman asked the Board why there were no RFPs. The Chairman explained Forsgren has ongoing
projects and the Commission would request RFPs when it was time to renew contracts. He stated the Board
should stay consistent as a new board and new leadership in how they accept and renew contracts. Motion
carried unanimously.

Mike Jackson with Rio Verde Engineering met with the Board to discuss several projects. He asked to table the
first project due to the lack of an easement. The second project was Skyline Drive CR 23-154 final plat.
Commissioner Noble made a motion to accept the final plat. Commissioner Bousman seconded the motion.
Motion carried unanimously. The third project was the Solid Waste Facility Permit Application Form.
Commissioner Bousman made a motion to approve the application. Commissioner Noble seconded the motion.
Motion carried unanimously.

Mike Henn from the Conservation District updated the Board on the final numbers for the remodel. He stated
that between the contractor absorbing some of the costs for the fire alarm and contributions from his board, the
fire alarm costs were covered. He said the lowest bid for the sprinkler system is about $100,000. After discussion,
Commissioner Bousman made a motion to amend the contribution to the Conservation District with an additional
98,750 to cover the cost of the fire suppression system. The motion was seconded Commissioner Rawhouser.
Motion carried unanimously.
Mike Henn also gave an update on the recent Upper Green grazing decision. He said the Forest Service issued
decision and the District is still reviewing the decision based on objections by permitees and the Board.
Commissioner Bousman asked Mike if he could get a summary of the points that still need to be addressed. Mike
stated he would and that the District and the Board should consider meeting with the Forest Service and find a
solution together.
Sheriff KC Lehr met with the Board and presented an MOU between the Town of Pinedale and Sublette County
regarding the boarding of impounded animals. Commissioner Noble made a motion to accept the MOU,
Commissioner Bousman seconded the motion. Motion carried unanimously.
Chairman Burnett invited Reverend Jami Anderson to address the Board. She discussed the inequality of
conditions in the Detention Center between male and female inmates. Reverend Anderson stated she had
addressed these concerns with Sheriff Lehr in the past and some things had improved for the female inmates but
she would like the Board to be aware of the situation. Rev Anderson requested the Board tour the jail in order to
see the conditions; she also requested the Board consider planning for and executing the remodel of the jail.
Chairman Burnett stated the Commission would take it under advisement and request the Sheriff to investigate
and report to the Commission.

The Board members reported on ongoing activities and meetings.

Chairman Burnett acknowledged Wendy Boman from the Rural Health Care District. She informed the Board
David Dorn will soon start working with the District and invited the Board to attend their meetings and
workshops.

Dennis Fornstrom, Planning and Zoning Administrator met with the Board to discuss an application from Michael
S. Knori, Trustee of the Michael S. Knori Family Trust dated 12/10/2007 requesting a Change of Zoning District
Boundary pursuant to Chapter VIII, Section 2 and Minor Subdivision pursuant to Chapter XII, Subchapter V, of the
Sublette County Zoning and Development Regulations. The application proposed to Change of Zoning District
Boundary for the 40.34 acre parcel from (A-1) Agricultural to (RR-10) Rural Residential 10 Acre and (RR20) Rural
Residential 20 Acre Zoning. The applicant is requesting this Change in Zoning in order to Subdivide the 40.34 acre
tract into two (2) lots ranging in size from 10 to 30.34 acres. The property affected by these applications is
described as Lot 10, of the Bondurant Ranches, and located within the (PT) SWSE/4, PT E2SW/4, Section 10, T37N,
R113W, 6
th
 PM Sublette County, WY. PIDN 87131040006200. Commissioner Noble made a motion to accept the

Change of Zoning District and the creation of the Knori Minor Subdivision. Commissioner Rawhouser seconded
the motion. Motion carried unanimously.

Dennis informed the Board that his department receives a lot of requests for providing snow load information and
this information is usually provided by government agencies. Sublette County has not given out this information
in the past; the county usually refers the entity to one of the local engineering firms. Chairman Burnett stated the
Board would be willing to consider adding a line item to the Planning and Zoning Budget for FY 2020.

Chairman Burnett presented a Mutual aid Agreement between LaBarge and Sublette County. Commissioner
Bousman made a motion to approve the Mutual aid Agreement. Commissioner Noble seconded the motion.
Motion carried unanimously.

Chairman Burnett requested the Board approve the request for quotes on the new fire apparatus. Commissioner
Noble made the motion. Commissioner Rawhouser seconded. Motion carried unanimously. Chairman Burnett
also presented the S.L.I.B. grant request in the amount of $360,000 to the Board. Commissioner Noble made a
motion to move forward with the grant. Commissioner Vickrey seconded the motion. Motion carried
unanimously.

Todd Hurd with Forsgren & Associates met with the Board to approve the Bid Award for Pinedale Fire Hall Repairs
to Premier Site Development in the amount of $290,000. Commissioner Bousman made the motion to approve,
Commissioner Noble seconded the motion. Motion carried unanimously.

Todd Hurd explained the remodel to the interior of the Pinedale Fire Station is based on time and materials. He
recommended the Board move forward with Flow Rite plumbing for HVAC for the interior of Pinedale Fire Station
not to exceed $31,000. Commissioner Noble made a motion to accept, Commissioner Bousman seconded.
Motion carried unanimously.

Andre Irey, Maintenance Superintendent, met with the Board to inform them work is needed on a well located at
Road & Bridge. He will keep the Board informed as the work progresses.

Jim Mitchell, Emergency Management Coordinator met with the Board regarding a letter of intent with Wood
Environmental for grant application. Commissioner Bousman made a motion to approve the letter of intent.
Commissioner Noble seconded. Motion carried unanimously.

Adjourned at 2:10.

BOARD OF COUNTY COMMISSIONERS
 SUBLETTE COUNTY, WYOMING

 /s/ David Burnett, Chairman

Attest:

/s/ Carrie S. Long, County Clerk