

OFFICIAL COUNTY COMMISSIONERS' PROCEEDINGS

JANUARY 4, 2022

The Board of County Commissions met in regular session in the Commissioners Meeting room of the Sublette County Courthouse on this date at 9:00 a.m. with Joel Bousman, Tom Noble, Doug Vickrey, Sam White, Dave Stephens, Matt Gaffney, Clayton Melinkovich, Brady Oltman (via Zoom) representing the Pinedale Roundup, and Carrie Long, County Clerk, present.

Chairman Bousman led those present in the Pledge of Allegiance.

The agenda was approved on motion by Commissioner Noble, seconded by Commissioner Stephens with the addition of an Executive Session at the request of the Sheriff, K.C. Lehr and the addition of a discussion of Sanitarian office space. Motion carried.

In accordance with W.S. 8-4-101 the following holidays were adopted for 2022: Monday, January 17, Martin Luther King, Jr. Birthday and Wyoming Equality Day; Monday, February 21, President's Day; Monday, May 30, Memorial Day; Monday, June 20 (pending Wyoming Legislation), Juneteenth; Monday, July 4, Independence Day; Monday, September 5, Labor Day; Friday, November 11, Veteran's Day; Thursday and Friday, November 24 & 25, Thanksgiving; Friday (1/2 day) December 23, Monday, December 26, Christmas; Monday, January 2, 2023, New Year's Day; on motion by Commissioner White, seconded by Commissioner Stephens. Motion carried.

The Board approved the meeting schedule of 2022 being the 1st and 3 Tuesday of the month except for August with the 2nd meeting to be held on the 4th Tuesday due to the Primary Election on the 3rd Tuesday. Budget workshops were scheduled for June 6th – June 10th with the meeting on the 8th to be in Marbleton); Budget Hearing scheduled for July 18th; Mill Levy set for August 1st; the meetings on March 15th, October 18th, and November 15th to be held in Marbleton on motion by Commissioner Vickrey, seconded by Commissioner White. Motion carried.

The minutes from the preceding meeting on December 21 were approved and ordered filed on motion by Commissioner White, seconded by Commissioner Vickrey. Motion carried.

Billy Pape, Road & Bridge, updated the Board on activities. A request previously presented by Frank Sansone regarding plowing his road was considered by the Board with the consensus being they were unwilling to plow a private road.

Mike Jackson, Rio Verde Engineering, along with Rich Greenwood from Greenwood Mapping, discussed updating and maintaining the County Road Index. The Board agreed to have Rio Verde update the file, store it on the County Server, and discuss future maintenance after the file is updated and stored.

The Board recessed to Execution Session pursuant to W.S. 16-4-405(a)(ii) upon motion by Commissioner Noble, seconded by Commissioner Stephens. Motion carried.

The Board reconvened open session, Commissioner White made a motion to approve donation of sick leave to an employee in accordance with County policy. Commissioner Vickrey seconded the motion. Motion carried.

Board Appointments: It was moved by Commissioner Noble, seconded by Commissioner Vickrey to appoint Kevin Hughes to a 5-year term on the Fair Board. Motion carried. It was moved by Commissioner Noble, seconded by Commissioner Stephens to appoint Tami Crosson and Eddy Delgado to the 2 – 5-year terms on the Recreation Board. Motion carried. It was moved by Commissioner Noble, seconded by Commissioner Stephens to appoint Dawn Ballou and Dave Vleck to 2 of the 3-year positions on the CLG aka Historic Preservation Board. Motion carried. There were no applicants for the 1 – 3-year position on the Ag Center Board.

Chairman Bousman thanked all board members serving on boards.

Todd Hurd, Forsgren Associates, updated the Board on projects. Daniel Fire Station – still waiting on single phase pumps. Chairman Bousman directed Hurd to find a pump. Fairground's roof – still looking into options that won't invalidate the warranty. Library remodel – metal I-Beams have been installed and the project is moving forward. Rendezvous Point fire – still going to replace the trusses rather than remove the roof.

Dennis Fornstrom, Planning & Zoning presented a request for the Vacation of Lot 2 of the Stepp Minor Subdivision. It was moved by Commissioner White, seconded by Commissioner Stephens to approve the application. Motion carried.

Matt Gaffney, County Administrator, presented a letter of financial support for the Sublette County Hospital District. Commissioner Noble made a motion to approve the letter as presented and authorized Gaffney to send the letter to the USDA. Commissioner White seconded the motion. Motion carried.

Clayton Melinkovich, Deputy County Attorney, updated the Board on Hospital Board progress. He also requested direction from the Board on housing the County Sanitarian in an office adjacent to the Veteran's Affairs office in the Sublette Center Complex. The Board directed Melinkovich to proceed with a contract for the space.

Commissioner White made a motion to approve payroll in the amount of \$1,021,980.00, Commissioner Noble seconded the motion. Motion carried.

Commissioner White made a motion to approve accounts payable in the amount of \$543,544.90 with payroll liabilities in the amount of \$615,127.73. Commissioner Stephens seconded the motion. Motion carried.

AMERICAN FAMILY LIFE ASSURANCE 4,445.92 / SUBLETTE COUNTY PAYROLL ACCT 4,445.00 GREAT-WEST TRUST COMPANY, LLC 12,181.50 / SUBLETTE COUNTY PAYROLL ACCT. 419.00 SUBLETTE COUNTY PAYROLL 5,457.45 / 056-NCPERS WYOMING 176.00 NEW YORK LIFE 1,231.81 / SUBLETTE COUNTY PAYROLL ACCT 355,313.23 SUBLETTE CO PAYROLL ACCT 51,035.83 / SUBLETTE COUNTY 1,000.00 / VALIC 58.82 WYOMING RETIREMENT SYSTEM 1,443.75 / WYOMING RETIREMENT SYSTEM 175,848.14 CODY NORTON 2,071.28 / ABS ARCHITECTURAL 500.00 / ADP,LLC 1,144.36 ALTITUDE DRUG LLC 597.46 / AMAZON CAPITAL SERVICES 279.86 / AMAZON 23.86 ANIMAL CLINIC OF PINEDALE PC 547.99 / A. PLEASANT CONSTRUCTION 26,873.47 A TO Z HARDWARE 17.49 / AT&T 25.38 / BELVEAL'S SIGNS 342.50 BOB BARKER COMPANY, INC. 290.37 / BOMGAARS 1,125.76 BUCKY'S OUTDOOR, L.L.C. 1,078.90 / CENTURYLINK 10,157.17 / CENTURYLINK 3,573.73 COALITION OF LOCAL GOVERNMENTS 35,000.00 / CONTROL SOLUTIONS, INC. 64.00 COURTYARD MARRIOTT - CASPER 480.00 / CREST/GOOD MAANUFACTURING 36.04 DJ'S GLASS PLUS 500.00 / DOMINION ENERGY 3,676.86 DEPT OF WORKFORCE SERVICES 23,368.66 / D. SWAIN DESIGN 3,267.61 EAGLE UNIFORM & SUPPLY CO. 331.22 / FBI-LEEDA INC 795.00 F.B.MCFADDEN WHOLESALE 84.30 / FIRST CHOICE FORD 284.06 / FLEETPRIDE 312.59 FLOYD'S TRUCK CENTER 970.37 / FORSGREN ASSOCIATES INC. 3,862.50 GALLS, LLC 1,134.59 / GARMIN SERVICES, INC. 19.95 GET WESTERN ELECTRIC LLC 5,183.88 / GLAXOSMITHKLINE PHARMACEUTICALS 3,237.00 GRAINGER 889.27 / GREENWOOD MAPPING, INC. 2,070.00 / HEART & SOUL 240.00 HELEN HEGARDT 1,041.67 / HOLIDAY INN EXPRESS - LANDER 216.00 HONNEN EQUIPMENT CO. 2,627.28 / INTERSTATE BATTERIES OF 585.80 INTERSTATE BILLING SERVICE, INC 1,554.23 / JACKSON HOLE LAW, PC 484.50 KIMBALL MIDWEST 67.45 / LARIMER COUNTY CORONER 250.00 / JANNA LEE 87.74 LEONARD PETROLEUM EQUIPMENT 55.95 / LEO RILEY & CO. 18,000.00 L. N. CURTIS & SONS 72.67 / M & M TRANSFER INC. 12,757.09 MEDIBADGE, INC. 111.16 / MMSGs 75.19 / MOOSELY MAILBOXES 47.64 NATIONAL BUSINESS FURNITURE 495.42 / OFFICE DEPOT 826.31 / OFFICE OUTLET 19.75 OHD, LLLP 860.00 / PACIFIC OFFICE AUTOMATION 161.00 PACIFIC STEEL & RECYCLING 59.15 / PERFORMANCE TECH, LLC 2,001.52 PETERBILT OF WYOMING 808.43 / PINEDALE NATURAL GAS CO. 20,039.20 PINEDALE ROUNDUP 93.75 / PLAINSMAN PRINTING & SUPPLY 582.00 PORTER LEE CORPORATION 145.41 / QUILL CORPORATION 823.40 RENDEZVOUS POINTE 8,650.50 / RIDLEY'S FAMILY MARKETS 7.39 ROCKY MOUNTAIN POWER 12,275.18 / SUBLETTE CO PAYROLL ACCT 200,000.00 SUBLETTE COUNTY PREDATOR BOARD 2,768.87 / SEMI SERVICE INC. 5,156.85 SHADOW MOUNTAIN WATER OF WY 37.50 / RICHARD STEM 4,302.71 SUBLETTE CENTER 35,150.00 / T & L SALVAGE & REPAIR 113.00 TIME PAYMENT CORP 330.00 / TOWN OF MARBLETON 91.56 / TODD R. LIEBELT 117.51 UNION TELEPHONE 15,103.84 / UNIVERSITY OF WYOMING 25,000.00 UNITED STATES POSTAL SERVICE 148.00 / VALLEY WIDE COOPERATIVE 751.00 VERIZON WIRELESS 107.67 / WY DEPT OF TRANSPORTATION 5.00 / WEX BANK 1,364.07 WILLIAMS AUTOMOTIVE INC. 64.66 / WYOMING MACHINERY COMPANY 30,982.73 XEROX CORPORATION 3,406.95 / PACIFIC OFFICE AUTOMATION 274.00

It was moved by Commissioner Noble, seconded by Commissioner Stephens to approve a bond for Cat Urbigkit (Secretary/Treasurer) with the Predator Board. Motion carried.

Commissioner Vickrey asked Melinkovich to clarify the standing of the county on insurance decisions made at the prior meeting. After discussion, Commissioner Noble made a motion to not include Cemetery District buildings, vehicles, and equipment on the county policy. Commissioner Stephens seconded the motion. Motion carried. Chairman Bousman instructed County Clerk, Carrie Long, to invite the Cemetery Districts and Weed & Pest to the next Commissioner meeting to discuss properties owned by Weed & Pest and employee benefits from the three entities.

It was moved by Commissioner Noble, seconded by Commissioner Stephens to renew the research instrument agreement with Pure West and the Boulder fire hall. Motion carried.

Commissioner Vickrey made a motion to approve a letter dissolving Sublette County interest in the Coalition of Local Governments with a payment of \$35,000. Commissioner White seconded the motion. Motion carried.

Commissioners reviewed old business, there was no public comment.

Meeting adjourned at 12:20 p.m.

BOARD OF COUNTY COMMISSIONERS
SUBLETTE COUNTY, WYOMING

/s/ Joel Bousman, Chairman

Attest:

/s/ Carrie S. Long, County Clerk